



APPLICATION FOR EMPLOYMENT

TRAFFIC RESEARCH & ANALYSIS, INC. is an equal opportunity employer and does not base hiring decisions on race, color, sex, age, national original, religion, disability, or marital or veteran status or any other condition, status or classification protected by federal, state and local law.

GENERAL INFORMATION:

NAME (Last)	(First)	(Middle)	SOCIAL SECURITY NUMBER	PHONE NUMBER
ADDRESS: _____ Street			DATE YOU COULD START WORK: _____	
City		State	Zip Code	

Referral Source (How did you hear about us?) _____

Are you 18 years of age or older?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Are you legally able to work in this country?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? If yes, describe in detail (Attach additional sheets, if needed):	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

Position(s) applied for: _____

What is your desired salary range? _____

Type of employment desired: Full Time Part Time Temporary

Days available: Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Hours Available: _____ Willing to work overtime? Yes No

EDUCATION:

School , City & State	Years Completed	Degree, Certificate, or Other?	Major/Minor

REFERENCES:

List names & phone number/e-mail of 3 business references not related to you and are not previous supervisors. If not applicable, list 3 school or personal references not related to you.

Name	Title	Phone No. (w/area code) Or E-mail	Years Known
1.			
2.			
3.			



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JOB EXPERIENCE: Starting with present or most recent experience, list *all* previous employers.

Dates Employed (Month & Year)	Company Name, Location, & Phone No.	Position Held	Reason for Leaving	Supervisor	Salary	
					Start	End

SKILLS AND QUALIFICATIONS – List any special training, skills, licenses and/or certificates.

COMPUTER SKILLS – Check appropriate boxes. Include software and years of experience.

<input type="checkbox"/> Word Processing:	_____	Years: _____	<input type="checkbox"/> E-mail:	_____	Years _____
<input type="checkbox"/> Spreadsheet:	_____	Years: _____	<input type="checkbox"/> Internet:	_____	Years _____
<input type="checkbox"/> Presentation:	_____	Years: _____	<input type="checkbox"/> Other:	_____	Years _____
<input type="checkbox"/> O/S:	_____	Years: _____			

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING:

Applicant Statement

I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentation are discovered, my application may be rejected, and, if I am employed, my employment may be terminated. I understand that this application is not a contract of employment, and that if I am hired, I will be considered a terminable at-will employee, which means that either the company or I can end the employment relationship at any time for any reason with or without advance notice.

*I authorize **Traffic Research & Analysis, Inc.** to contact and obtain information from all references and employers listed, and to otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering, and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations, or organizations for furnishing such information about me.*

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States, and that Federal Law requires me to complete an I-9 form in this regard.

I certify that I have read, fully understand, and accept all terms of the foregoing Applicant Statement.

Signature of applicant: _____

Date: _____